
Member Etiquette

Please help us to help you by observing the following simple etiquette.

When attending a class or any U3A Batemans Bay function:

- wear your name badge
- sign on to the class attendance sheet – this is essential for insurance purposes
- ensure that your phone is switched off or set to silent - if a call is urgent, excuse yourself and take the call away from the class
- be respectful of other participants and ensure individual learning methods do not disrupt others
- comply with all safety instructions given by the tutor.

Let your Tutor know:

- of any health issues that might affect your ability to engage in class activities
- if you need to miss one or more sessions of a course
- if you are 'dropping out', for whatever reason.

Lend a hand:

- with setting up and cleaning up
- by volunteering for tasks such as collecting money or organising refreshments.

Let your Tutor know:

- if the activity is not what you expected and/or not as described in the Program of Activities.